Dear parents,

We would like to provide some clarity on the incident that took place during oosc on Monday. We have spoken to Emma Donaldson (Manager of LPOOSC). We also spoke with Mark Wheelhouse (Head Teacher Low Port) this morning prior to issuing this communication.

**The incident**

At approximately 4.30 yesterday a man entered the school grounds via the gate at the Rose Garden. He proceeded to climb the bank at the south east extremity of the school grounds (the part closest to Tesco) and moved towards the trees and bushes there.

Chris Ronalson (Deputy Manager of LPOOSC) saw the man enter via the gate. He approached him and challenged his presence and explained that he was not permitted to be on school grounds at this time. The man stated he was waiting for a friend. Chris explained that he would have to leave or the police would be called. The man became angry. Chris walked back to the school calling the police, by the time he had reached the hedge immediately in front of the P1 entrance the man had left the school premises.

No children were involved in the incident, it was witnessed by another staff member and 2 parents. Incident reports have been filed with the police.

**What is happening now**

- The Police have an appointment to speak to Emma tomorrow.
- Emma has logged the incident with the Care Inspectorate.
- Club would like to reassure parents that no children are allowed outdoors unsupervised as normal.
- In the interim an extra member of staff will be placed outdoors at club.
- We are reviewing our security measures.

We appreciate this incident is unsettling. We hope it is an isolated incident and have implemented the above precautions as an interim step. Emma will confirm anything else that we should be doing when she has met with the police.

If you have any queries regarding the situation please speak to either:

Emma Donaldson
The Trustees directly

Yours faithfully
The Trustees of Low Port Out of School Club